

Instructions for Optional Student Course Evaluation Questions

Below are instructions on how to select up to three questions to add to your student course evaluation. The form will come via email from ClassClimate.

Instructor's Optional Questions

In the Instructor's Optional Questions you can enter your optional questions for the survey of your course. Also, the details of your course are shown and can be corrected if necessary. Click on "Finish" to complete the procedure. Your input will be saved. You will not have the opportunity to access the Instructor's Optional Questions for this course again.

Details for course

Course: **Test-Class Climate Test Course with optional questions (ID: TestCourseCC_2022_woq)**

Program of Study:

Course Type:

Location:

Participants: **1**

Predefined optional questions

To add an optional question to the questionnaire, activate the select box for the corresponding question. [S] represents scaled questions, [OP] represents open questions. Enter the question text and, if required, text for the left and right pole, as well as for abstention. Confirm your entries and ensure that all desired questions are selected and that the text boxes are filled correctly. If you wish to remove a question afterwards, click the box to deselect the question. Finally click "Finish". The questionnaire is now supplemented with your questions and the "Instructor's Optional Questions" menu closes.

Click [here](#) to show the original questionnaire.

Question Library

Select one of the questions below by activating the checkbox in order to display a list of suitable questions from the question library.

Question text	Left pole	Right pole	Abstention
<input type="checkbox"/> [S] <input type="text"/>		Stro ngly Disa Disa Stro ngly gree e ngly gree Agree e	Abstain/N.A.
<input type="checkbox"/> [S] <input type="text"/>		Stro ngly Disa Disa Stro ngly gree e ngly gree Agree e	Abstain/N.A.
<input type="checkbox"/> [S] <input type="text"/>		Stro ngly Disa Disa Stro ngly gree e ngly gree Agree e	Abstain/N.A.

First, check the course name in the middle of the page (mine says Test-Class Climate Test Course) to see which course you are adding optional questions to. To add the questions, start by checking the box next to the blank question box. Checking the box is what makes the question library open.

Predefined optional questions

To add an optional question to the questionnaire, activate the select box for the corresponding question. [S] represents scaled questions, [OP] represents open questions. Enter the question text and, if required, text for the left and right pole, as well as for abstention. Confirm your entries and ensure that all desired questions are selected and that the text boxes are filled correctly. If you wish to remove a question afterwards, click the box to deselect the question. Finally click "Finish". The questionnaire is now supplemented with your questions and the "Instructor's Optional Questions" menu closes.

Click [here](#) to show the original questionnaire.

Question Library

Office of Institutional Research & Effectiveness

- Instructional Assessment
 - [S] The exams were worded clearly.
 - [S] Examinations were given often enough to give the instructor a comprehensive picture of my understanding of the course material.
 - [S] The exams concentrated on the important aspects of the course.
 - [S] I do not feel that my grades reflected how much I have learned.
 - [S] The grades reflected an accurate assessment of my knowledge.
 - [S] The instructor was readily available for consultation with students.
 - [S] The criteria for good performance on the assignments or assessments were clearly communicated.
- Instructional Delivery
 - [S] The instructor gave clear explanations to clarify concepts.
 - [S] The instructor's lectures broadened my knowledge of the area beyond the information presented in the readings.
 - [S] The instructor demonstrated how the course material was worthwhile.
 - [S] The instructor's use of examples helped to get points across in class.
 - [S] The instructor's use of personal experiences helped to get points across in class.

Add question

Question text	Left pole	Right pole	Abstention
Instructor Optional Questions			Abstain/N.A.
<input checked="" type="checkbox"/> [S] <input type="text"/>	Stro ngly Disa gree e ngly Disa gree e ngly Disa gree e	Stro ngly Disa gree e ngly Disa gree e ngly Disa gree e	<input type="checkbox"/> <input type="text"/>
<input type="checkbox"/> [S] <input type="text"/>	Stro ngly Disa gree e ngly Disa gree e ngly Disa gree e	Stro ngly Disa gree e ngly Disa gree e ngly Disa gree e	<input type="checkbox"/> <input type="text"/>
<input type="checkbox"/> [S] <input type="text"/>	Stro ngly Disa gree e ngly Disa gree e ngly Disa gree e	Stro ngly Disa gree e ngly Disa gree e ngly Disa gree e	<input type="checkbox"/> <input type="text"/>

Finish

Cancel

To open the question library, click the plus sign next to Office of Institutional Research & Effectiveness then the plus sign next to the four categories (Instructional Design, Instructional Delivery, Instructional Assessment, and Course Impact) that the questions are broken into. You can choose questions from any of the categories in any order.

When the box is checked and there is a blue box surrounding the blank item, that is when you can add a question from the question library. Once you have a question picked, click on it then click "Add Question". To add another question, you must select the check box next to the next blank item to highlight that item blue. From there, you will go back to the Question Library and select your next question. Once selected, click on it then click "Add Question".

You may add up to three questions using this form, however, you can also choose not to add additional questions.

Once you have selected your questions and have them in the question boxes, click Finish. Once you have hit finish, there is not a way to edit your selections. If you close out of the survey before hitting finish, any selections will not be saved, but you can open the survey again to select your questions.

Question Bank

Question Set: Instructional Design
The course objectives were well explained.
The course assignments were related to the course objectives.
The instructor related the course material to my previous learning experiences.
The instructor incorporated current material into the course
The instructor made me aware of the current problems in the field.
The instructor gave useful writing assignments.
The instructor adapted the course to a reasonable level of comprehension.
The instructor exposed students to diverse approaches to problem solutions.
The instructor provided a sufficient variety of topics.
Prerequisites in addition to those state in the catalog are necessary for understanding the material in this course.
I found the coverage of topics in the assigned readings too difficult.
Question Set: Instructional Delivery
The instructor gave clear explanations to clarify concepts.
The instructor's lectures broadened my knowledge of the area beyond the information presented in the readings.
The instructor demonstrated how the course material was worthwhile.
The instructor's use of examples helped to get points across in class.
The instructor's use of personal experiences helped to get points across in class.
The instructor encouraged independent thought.
The instructor encouraged discussion of a topic.
The instructor stimulated class discussion.
The instructor adequately helped me prepare for exams.
The instructor was concerned with whether or not the students learned the material
The instructor developed a good rapport with me.
The instructor recognized individual differences in students' abilities.
A warm atmosphere was maintained in this class.
The instructor helped students to feel free to ask questions.
The instructor demonstrated sensitivity to students' needs.
The instructor tells students when they have done particularly well.
The instructor used student questions as a source of discovering points of confusion.
The instructor's vocabulary made understanding of the material difficult.
The instructor demonstrated role model qualities that were of use to me.
The instructor's presentations were thought provoking.
The instructor's classroom sessions stimulated my interest in the subject.
Within the time limitations, the instructor covered the course content in sufficient depth.
The instructor attempted to cover too much material.
The instructor moved to new topics before students understood the previous topic.
The instructor encouraged out-of-class consultations.
The instructor carefully explained difficult concepts, methods, and subject matter.
The instructor used a variety of teaching approaches to meet the needs of all students.
The instructor found ways to help students answer their own questions.

The instructor asked students to share ideas and experiences with others whose backgrounds and viewpoints differ from their own

Question Set: Instructional Assessment

The exams were worded clearly.

Examinations were given often enough to give the instructor a comprehensive picture of my understanding of the course material.

The exams concentrated on the important aspects of the course.

I do not feel that my grades reflected how much I have learned.

The grades reflected an accurate assessment of my knowledge.

The instructor was readily available for consultation with students.

The criteria for good performance on the assignments or assessments were clearly communicated.

Question Set: Self-reported course impact on the student

This course challenged me intellectually.

The course helped me become a more creative thinker.

I developed greater awareness of societal problems.

I felt free to ask for extra help from the instructor.

I learned to apply principles from this course to other situations.

This course challenged me to think critically and communicate clearly about the subject.

The community engaged learning component of this course enhanced my understanding of course content.